

# City and Royal Burgh of Dornoch.

## AN ACT OF COUNCIL

FOR THE

### REGULATION OF MUNICIPAL BUSINESS,

PASSED 20th OCTOBER, 1890.

Whereas it is expedient to regulate the Meetings of the Town Council, and to make better provision for the efficient conduct of the Municipal Business by means of Committees ;

And Whereas the Burgh Accounts (both Common Good and Assessment) have hitherto been closed at 15th October annually ;

And Whereas the Council will (in addition to Registration of Voters, Municipal Elections, Lunacy and Land Cess) hereafter be obliged to Assess for Police, Public Health, and Roads and Bridges, —the Acts regulating which latter Assessments provide that the various accounts thereunder shall be closed on 15th May in each year ;

And Whereas it is expedient (with due regard for the provisions of 3 and 4 William IV., cap. 76) that the various Assessment Accounts should close at the same time, and be submitted, along with the Common Good Account, to the Town Council, and lodged in the Town Clerk's Office in terms of the Statute thereanent. Therefore,

The Magistrates and Town Council do hereby enact and ordain, as follows :—

#### MEETINGS.

I.—There shall be Four Ordinary Meetings of the Council in each year, viz. :—

- (1) FRIDAY AFTER FIRST TUESDAY OF NOVEMBER.
- (2) LAST MONDAY OF JANUARY.
- (3) LAST MONDAY OF APRIL.
- (4) FIRST MONDAY AFTER MEETING OF COUNTY COUNCIL IN OCTOBER.

II.—The Town Clerk may summon Special Meetings whenever business requires, and shall be bound to call such meeting on the request, in writing, of the Provost, or of the majority of the Council.

III.—All meetings shall be held at Noon, within the Council House, and shall be open to the public, unless the Council shall otherwise determine.

### COMMITTEES.

IV.—There shall be three Standing Committees of the Council, to be called—

- (1) THE PROVOST'S COMMITTEE.
- (2) THE COMMITTEE ON ROADS AND BRIDGES.
- (3) THE COMMITTEE ON PUBLIC HEALTH.

#### 1.—THE PROVOST'S COMMITTEE.

*Members*—The Magistrates *ex-officio*.

*Duties*—All matters not hereby specially relegated to the other Committees.

#### 2.—THE COMMITTEE ON ROADS AND BRIDGES.

*Members*—The Provost, Senior Bailie, and Dean of Guild *ex-officio*.

*Duties*—Carrying out the provisions of the Roads and Bridges Act, 1878.

#### 3.—THE COMMITTEE ON PUBLIC HEALTH.

*Members*—The Provost, Junior Bailie, and Treasurer *ex-officio*.

*Duties*—Carrying out the provisions of the Public Health Acts.

### ACCOUNTS.

V.—All the Burgh Assessment Accounts, viz.:—(1) Land Cess; (2) Lunacy; (3) County Contributions; (4) Registration of Voters; (5) Municipal Elections; (6) Public Health; and (7) Roads and Bridges, shall be brought down from 15th October, 1890, to 15th May, 1891; and the Common Good Account shall be brought down from said 15th October, 1890, to 30th September, 1891 (which latter date is hereby declared to be as near as may be to 15th October thereafter); and said Assessment and Common Good Accounts shall be closed on 15th May and 30th September respectively, and the Treasurer shall thereafter make up a statement thereof in due time for submission to the October Meeting of Council.

VI.—In each year thereafter the Treasurer shall close all his Assessment and his Common Good Accounts on 15th May and 30th September respectively, for the year ending on either of those days; and shall thereafter make up a statement thereof in due time for submission to the October Meeting of Council.

VII.—Five separate Bank Accounts shall be kept with the Caledonian Banking Company Limited at Dornoch, viz. :—

- (1) The Common Good Account.
- (2) The General Assessment Account, to include (1) Land Cess; (2) Lunacy; (3) County Contributions; (4) Registration of Voters; (5) Municipal Elections.
- (3) The Public Health Account.
- (4) The Special Water Supply and Drainage District Account.
- (5) The Roads and Bridges Account.

All said Accounts to be operated upon by cheques, signed by the Treasurer and Town Clerk for the time being, and no payments shall be made by the Treasurer except by means of such cheques.

#### ASSESSMENTS.

VIII.—All Assessments shall be imposed at the October Meeting of the Council, for the year then current, at which meeting the day of payment, and time and place for hearing appeals on the ground of poverty, shall be fixed, and the Collector appointed. This clause shall not affect the right of the Town Council, however, if so advised, to make up the Account of the Expenses of Registration of Voters and Municipal Elections at the November Meeting, and to assess for these by requisition to the Parochial Board as formerly.

IX.—At the January Meeting of the Council the Collector shall deliver a Note of Assessments then outstanding, and the Council shall take steps to enforce payment thereof before the end of the financial year.

X.—As soon as may be after 15th May in each year the Collector shall account to the Treasurer for the sums collected by him, deducting therefrom the necessary expenses of collection and his own remuneration, and the Treasurer shall debit the account of each of the various Assessments with a proportionate share of such expense and remuneration.

XI.—This enactment shall be printed, and copies distributed among Members of the Council.

Burgh of Dornoch.

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1890.